



UNIVERSITY *of* NEW HAMPSHIRE

Graduate School Annual Report Summary 12-13 Harry J. Richards, Dean

This report presents a summary of activities by the Graduate School and the units that report to the dean for the 2012-13 academic year. The report is organized around several programmatic and functional activities. The success of the Graduate School and in turn my own success depends on the support of the Graduate School staff, the Graduate Council, Graduate Program Coordinators, Chairs and staff, and the leadership of the Graduate Student Senate. The support I continue to receive from the staff, the faculty and the Graduate Council has been outstanding and very much appreciated.

❖ Personnel

➤ **Graduate School**

- Harry Richards, Dean
- Cari Moorhead, Associate Dean
- Jon Adams, Information Technologist III
- Dovev Levine, Academic Counselor
- Candice Brown, Educational Program Coordinator II, Manchester campus
- Sharon Andrews, Senior Administrative Assistant
- Beth Cilley, Student/Academic Services Assistant (admissions)
- Daniel Olsen, Student/Academic Services Assistant (admissions)
- Laurie Witham, Student/Academic Services Assistant (student support)
- Rachael Gonzalez, Senior Information Support Assistant (admissions/records; resigned April)
- Jillian Landry, Administrative Assistant II, Manchester campus (joint position with PD&T)
- Donna Laferriere, Administrative Assistant II Manchester campus (joint position with Education and UNHM)
- Graduate Assistants Jonathan Derick (RMP), Amanda Fontaine (Music), Michael Griswold (RMP)

➤ **Professional Development and Training (PDT)**

- Linda Conti, Marketing (non-status 75%)
- Karina Drumheller, Program Coordinator (non-status 75%)
- Kay MacMillan, Program Coordinator (non-status 75%; retired January)
- Marissa Wegener, Program Coordinator (non-status 100%; began January)
- Barbara LeHoullier, Publicity Assistant (75%)
- Angelique Horton, Administrative Assistant Pease (non-status 50%)
- Claire Guilmette, Administrative Assistant, Durham (non-status 100%)

➤ **McNair Program**

- Antonio Henley, Director (resigned October)
- Tammy Gewehr, Acting Director
- Helen Lonek, Academic Support Assistant

➤ **NRESS**

- Jennifer Bourgeault, Educational Program Coordinator
- Serita Frey, Program Director

➤ **Environmental Education**

- Eleanor Abrams, Co-director
- Robert Eckert, Co-director

❖ Staff Development and Leadership

- **Jon Adams** is an elected representative to the PAT Council, a standing member of the SAS Committee, has provided support to the E-UNH initiative, and is a participating member of the Blackboard and Web Team committees. He provides technical support to departments using admissions related software applications. He continues his training in a variety of software tools and applications, does volunteer work for the Cornucopia Food Pantry website and the Rollinsford Public Library, and is working on a web design certificate.
- **Sharon Andrews** attended the Office Professionals Conference which included workshops on “response-Ability: Resilience and Work-Life Balance Strategies”, “Winning Strategies for Team Work”, and “Can We Talk? Building Communication Across The Gender Gap”. Also attended several on campus work related seminars.
- **Jennifer Bourgeault** was appointed US Country Coordinator for The GLOBE (Global Learning and Observation to Benefit the Environment) Program: Coordinate a diverse group of 125 fully engaged GLOBE Partners in the US to create a stronger, self-sustainable GLOBE Partnership framework which can eventually provide training, some level of funding and a responsive support network for its membership. Prior to being appointed Country Coordinator, she was one of 14 U.S. Partners serving on the U.S. Partner Regional Ambassador Committee (US-PRAC). The US-PRAC serves in an advisory role on GLOBE activities occurring in the U.S. and assists with the planning of the regional meeting each year. Also, for one week each summer and occasionally during the school year, she provides science professional development for informal and formal educators; including individual K-12 teachers, schools and districts. She also served on the planning committee for the College to Career Series spearheaded by the President’s Commission on the Status of Women.
- **Candice Brown** attended the Essentials of Leadership Conference, The Chamber of Commerce’s Education Forum, the UNH Workshop on Creating Inclusive Classrooms, the NH Forum on Business and Education, and the Survey Writing Workshop. She is also a member of the Greater Manchester Chamber of Commerce.
- **Beth Cilley** served on the UNH Study Abroad Committee.
- **Tammy Gewehr** attended the McNair UC Berkeley conference (August 2012), the COMPAC for Faculty Diversity (October 2012), served as Vice President for NHEOA and coordinated the NHEOA Conference (October 2012), SSS Professional Development Day (November 2012), Priority 5 TRIO Training, New Orleans (January 2013), TRiO Days (February 2013), McNair UMD/College Park (March 2013), HEP Professional Director Conference (March 2013), and the NEOA Conference (April 2013). She served as secretary on the regional NEOA Board of Directors (2011-2012).
- **Jillian Landry** has completed her coursework in the Master of Public Administration program. She also attended the Office Professionals Conference, and participated in UNH Manchester’s Social Justice Training.
- **Dovev Levine** received research funding from both NRESS and the Staff Professional Development program towards his dissertation work. With these grants, he was able to visit the case study sites that comprise a significant portion of his dissertation research and is on track to complete his Ph.D. program this year.
- **Helen Lonek** attended the Office Professionals Conference in April 2013 and joined the Operating Staff Council.
- **Cari Moorhead** has continued to actively represent the Graduate School and the University on and off campus. Regionally she serves on the Executive Committee of the Northeastern Association of Graduate Schools. This year, she co-Moderated a Plenary Session “University Intellectual Property and Industry Collaboration” at the NAGS Annual Meeting, New Brunswick, April, 2013. She has continued to develop her ties with the Leadership New Hampshire alumni/ae throughout the state. The Graduate Research Conference is flourishing under her leadership, recording it’s largest participation ever this year. This year was the 10th year of the event, with 162 (25% increase over last year). Next year she hopes to hit the 200 mark for participation (which would match or exceed the URC for the % of student participating by level).
On campus, Cari continued her work to support the mission of inclusive excellence by serving as the Co-chair of the Commission on the status of LGBT people, by continuing to serve as a member of the

University Diversity Council. She also oversaw the planning, and with Dean Dan Innis, she was the Master of Ceremonies for the 21th Annual Pancake Breakfast. Cari was instrumental in securing this year's keynote, Governor Maggie Hassan, who became the first governor to attend the Pancake Breakfast. This summer, she is again teaching RMP 664, "Internship" a core graduation requirement for students completing the bachelor's degrees in Recreation Management.

❖ **Promotion and Tenure**

- Reviewed and acted on 27 cases for Promotion and/or Tenure.

❖ **Graduate Council Actions/Discussion:**

- Met with Doug Bencks, Campus Planning, to discuss issues related to Graduate and Family Housing.
- Met with Terri Winters, Director of eUNH, to discuss plans for on-line learning at UNH, particularly as they related to graduate programs.
- Met with Cindy McGahey, Health services to discuss the Student Health Benefits Plan.
- Met with Lisa MacFarlane, Senior Vice Provost and Judy Robb, Faculty Fellow, to discuss the NEASC Accreditation.
- Reviewed the revised program review guidelines.
- Confirmed that 3 letters of recommendation would be required for admission to all degree programs.
- Endorsed proposal to increase stipends for graduate assistants for 2013-14.
- Discussed the Dean's recommendations to cut 35% from the Graduate School's financial aid budget for 2013-14.
- The Council developed and unanimously endorsed a resolution to the Dean and Provost that any cuts in scholarship or fellowship programs be table until the graduate review is completed.

❖ **Programmatic Actions:**

- Approved a proposal for a Doctor of Nursing Practice (DNP).
- Approved a proposal for a PhD in Statistics.
- Approved a proposal for an option in Adult Neurogenic Communications Disorders.
- Approved a proposal to offer a Master of Engineering degree in Chemical, Civil, Electrical and Mechanical Engineering.
- Approved a proposal for a Certificate in Substance Use Disorders.
- Approved Intent to Submit proposal for a PhD in Biological Sciences.
- Approved a proposal to bring in an external team in the fall of 2013 for a PhD program in Molecular and Evolutionary Systems Biology.
- Suspended admission to the MS program in Management of Technology and the MED program in Counseling on the Manchester campus.

❖ **Program Review:**

- Completed self-study of Graduate School. Internal review conducted May 13 and 14.
- Completed review of Kinesiology and accepted enhancement plan.
- Conducted external reviews for Civil Engineering, Painting, and Computer Science.
- Self-study from History accepted. External review will be scheduled for fall 2013.
- Tabled review of MALS and recommended an internal review be conducted to gauge faculty support for the program.
- Accreditation review of Music conducted.

❖ **Admissions/Enrollment (Fall and Summer 2013 application data is as of June 1, 2013)**

- 2196 students enrolled in the Fall of 2012 versus 2257 students in the Fall of 2011, a 0.2% decrease; 2065 students enrolled in Spring 2013 versus 2190 students in the Spring of 2012, a 0.5% decrease.
- The applicant pool for Fall 2013 admission is 2442 compared to 2416 for Fall 2012. This is a 0.1% increase from 2012 and a 21.4% increase from 2008.
- The number of students accepting admission for Fall 2013 is 641 compared with 593 for 2012. This is an 8.1% increase over last year and a 34.1% increase from 2008.

- Quality of admitted applicants for Fall 2013 remains strong with a mean UGPA of 3.46 versus 3.44 and GRE scores of 154 verbal/154 quantitative/4.0 writing versus 153 verbal/153 quantitative/4.1 writing for last year.
- Fall 2013 applications from New Hampshire residents increased to 695 compared with 669 for 2012, a 3.9% increase. Applications from other New England states were up 1.4% and applications from the rest of the US were up 0.1%.
- 167 UNH undergraduate students were admitted to the graduate school as accelerated master's students in 21 distinct programs during the 12-13 academic year. This compares with 149 students in 21 programs during 11-12.
- 207 US minority applications were received for Fall 2013 (an 11.2% increase from 2012 and a 47.8% increase from 2008). 83 were admitted (a 6.4% increase from 2012 and a 24.3% increase from 2008).
- The Fall 2013 applicant pool for international students decreased this year to 616 compared with 631 for 2012, a 0.2% decrease.
- Fall 2012 enrollments included 155 U.S. minorities and 242 international students compared with 136 U.S. minorities and 212 international students for 2011 (increases of 13.9% and 14.1%, respectively). International students come from 54 different countries.
- Summer 2013 applications increased 7.8% from 2012 (301 versus 279) while new enrollments decreased 5% (133 versus 140). Applications for Spring 2013 decreased 4.5% (419 versus 439) and new enrollments decreased 5.2% (from 143 versus 151).
- Efforts to enhance relationships with minority-serving institutions continued to be established. These institutions include Morehouse College, Georgia Southern University, Elizabeth City State University, and University of Puerto Rico-Mayaguez. In each case, the connection is through a faculty member, alum of UNH or a current student.
- We continue to target McNair Programs across the country as part of our recruitment efforts. Direct electronic correspondence was provided to each Scholar and Coordinator in the 190 McNair programs. Connections with New England-based McNair Programs are proving to be a useful pipeline of diverse graduate students, and this is being supported through initiatives including a planned June 2013 campus visit for the Wesleyan and UConn McNair programs. For the Summer and Fall 2013 terms, a total of 9 applications from McNair Scholars were received. 7 were admitted, 3 accepted admission, 4 declined admission, 1 was denied, and 1 withdrew his application before a decision was made. We continue to work closely with Professor Karen Graham, Director of the Leitzel Center and the Northeast Alliance for Graduate Education and the Professoriate (NEAGEP) to develop recruitment strategies to increase minority applicants in STEM fields. Funding from NEAGEP supports student visits to UNH (2 minority applicants made funded visits to the). It is also expected that 2 underrepresented U.S. minority students from Morehouse College and Elizabeth City State University will participate in sponsored research opportunities this summer (respectively in Psychology and Earth Sciences). Funding from the Graduate School and the Leitzel Center also provided travel costs to send UNH faculty, graduate students and staff on recruitment trips to the University of Puerto Rico-Mayaguez and the Annual Conference for National Society of Black Engineers.
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- The Institute for the Recruitment of Teachers (IRT) at Phillips Andover continues to provide a number of minority applicants. As one of the original institutional sponsors of the program, our relationship with IRT has served us well over the years. For the Summer and Fall 2013 terms, we received 16 applications from IRT students and 8 were offered admission. 1 IRT applicant will be enrolling in the fall (and is receiving a Graduate Fellowship from the Graduate School).

❖ Academic Support Services

- 745 Master's degrees, 11 CAGS/EdS, 42 post-baccalaureate certificates and 64 PhD degrees were awarded (September 2012, December 2012 and May 2013).
- Hosted the annual PhD luncheon in May which was attended by over 90 PhD students and faculty sponsors. This luncheon is very much appreciated by both the students and their sponsors and highlights the breadth and quality of the research conducted by our doctoral students across campus.
- Sent 6 warning letters to students from the summer 2012, 45 warning letters to students from the fall 2012 who had received grades below B- and 31 for the spring 2013.
- Sent 22 letters to students with a cumulative GPA below 3.0 at the end of the spring term.
- Dismissed a total of 11 students for failure to make satisfactory progress during the year.
- Acted on 315 general academic petitions during the academic year.
- Reviewed and acted on 133 requests for transfer of credit. This includes both transfer credit from outside universities and non-degree credit work at UNH.
- Acted on and approved 29 requests for an extension of the time limit for doctoral students to reach degree candidacy.
- Acted on and approved 136 (13 certificate, 73 master's and 50 PhD) requests for an extension of the time limit to complete a graduate degree.
- 26 students had their student status inactivated due to the expiration of their time limit to complete the degree. (14 certificate, 6 master's, 6 PhD)
- Processed 343 special grade reports.
- Monitored records of 120 students who had special conditions or stipulations on their records at the point of admission and worked with program chairs to insure that requirements had been met.
- Reviewed and approved 41 (34 master's, 7 PhD) leave of absence requests including leaves for both personal and documented medical reasons.
- Processed 43 voluntary withdrawal requests from students. (2 certificate, 36 master's, 5 PhD)
- 83 students had their degree status discontinued for failure to register. (65 masters and 18 PhD).
- This year our efforts to collaborate with the Research Office and the Fellowships Office have borne fruit. We have seen increased momentum with the NSF Graduate Fellowships Program, which we hope to strengthen in years to come. This summer we are developing a program with McNair that will enhance the McNair program and also allow for potential fall NSF GFP applicants to strengthen their proposals.
- The Graduate School has continued its relationship with Disability Services for Students to ensure that Graduate students with already documented disabilities, and/or newly discovered disabilities are of ongoing concern. We have a solid working relationship with DSS who are being receptive to the needs of graduate students. However, there have been concerns raised by a couple of students that the cost of getting the tests done to meet the criteria to be coded, are prohibitive. On the other hand, we also battle the 'good intentions' of faculty who may be inclined to award IC and or other minor accommodations without documentation and registration with DSS. While it is part of the Golden Rule that faculty of record control grades, it would be helpful to find a way to ensure that faculty take more control over the awarding of an IC. They ought to be awarded for a reason, and for a time frame.
- Many Graduate students experience minor to significant mental health issues. This year a workshop with the staff from the Counseling Center was conducted to outline some of the important issues for the staff to understand to get to know the new staff there. For example, if they are working with a client and they can explain the implications of signing a release form. This has paid dividends already with several students working with the Graduate School, the Counseling Center and the department or program to ensure that they can make fully informed decisions about the implications of their mental health status for their overall academic performance. Faculty are still showing a certain degree of concern about difficult students, i.e., students who might appear to be of concern due to anger / behavioral issues. This year we had fewer meetings with police backup, but due to several high profile campus shootings, there is still a palpable sense of concern about students who exhibit some forms of distress.

- Career planning, placement and alumni tracking have been receiving significant attention at the national level as legislators press for more accountability. Two reports from CGS and the Educational Testing Service (ETS), *The Path Forward: The Future of Graduate Education in the United States*, 2010, and *Pathways Through Graduate School and Into Careers*, 2012, address the need for universities to broaden the focus of graduate education to include development of professional skills and make connections for students between graduate education and career paths as well as connections between graduate students and alumni. The Graduate School has increased the number of programs that deal with career preparation, e.g., interview skills, the campus job talk, resume and cover letter writing sessions along with tips on how to utilize on-line data bases in one's job search. Other workshops include using professional networks such as AWIS to provide insights into job opportunities outside of the academy.
- We continue to conduct background checks on all students who will be on any form of assistantship. If there is a discrepancy on the report the student is required to meet with the Associate Dean. As per the Graduate Council, the department is not notified of any discrepancy unless there is a determination that the issue would cause a threat to the campus. After several years of conducting these checks, no student has been precluded from their role on an assistantship due to a failed background check.
- In addition to the ordinary mixture of academic actions, a limited number of cases involving significant amount of extra time, attention and legal counsel advice were handled. Based on discussion with general counsel, it is not unreasonable to expect an increase in the number of law suits or threats of law suits given the high levels of financial investment in higher education.

❖ **Graduate School – Manchester Campus:**

- Held two Advisory Board meetings.
- Fourteen programs were offered through the GSMC this year: MBA, MED in Elementary Education, MAT and MED in Secondary Education, MED in Counseling, MED in Teacher Leadership, EDS in Educational Administration, MS MOT, MPA, MPH, MSW, and the MS IT. Certificates in Public Health and Software Systems Engineering are also offered. Admission to the MED in Counseling and the MS MOT has been suspended and a new certificate in Substance Use Disorders has been approved.
- Participated in 54 recruitment activities from August – May, some of which included: 1 open house for all programs; 11 Information Sessions including a variety of Open House thematic events including: Teacher Education & Counseling Night; Technology Information Night; And 22 information tables at a variety of locations, and a number of workshops or meet/greet opportunities with other UNH units.
- Continued to update and expand the use of social marketing platforms, Facebook, Twitter and LinkedIn to promote programs.
- Prospective student phone/email inquiries were 465 in 12-13, from 470 in 11-12, from 512 in 10-11, down from 549 in 09-10. We believe this decrease in phone calls/walk-ins comes from an increased use of the internet for information.
- Enrolled 171 graduate degree students in Summer 2012, compared with 165 in Summer 2011.
- Enrolled 273 graduate degree students in Fall 2012, compared with 293 in Fall 2011.
- Enrolled 287 graduate degree students in Spring 2013, compared with 343 in Spring 2012.
- Marketing and outreach efforts in the greater Manchester community include the Chamber of Commerce, the Local Government Center, the American Public Health Association, the UNH Benefits Fair, the Tri-City Expo, and a number of employee benefits fairs at local hospitals.
- Sponsored general orientation sessions in the fall, spring and summer for new students at the GSMC.
- Participated in the MBA/MOT, MPA, and MPH new student orientation programs.
- Conducted a graduate adjunct faculty orientation session.
- Worked with PDT in the oversight and development of professional development activities through GSMC.
- Worked with the MPA, MPH and MBA programs on their hooding ceremonies.
- Worked with MPH program on its Grand Round Series
- Co-sponsored a number of events including: with UNH Manchester - the Greater Manchester Chamber of Commerce Network AM event; with the MPA Program - the "First in the Nation All Women's Delegation Breakfast"; with the MPH program -the Grand Round Series; and with UNH Professional

Development & Training information table at their larger events. In total GSMC participated in 54 recruitment activities between August-May.

❖ **Technology Support 2012**

- Continued to polish, enhance, and update website and databases. This work continues to provide increased efficiency and flexibility in regards to providing online resources to applicants, students and departments.
- Started work to upgrade existing website to meet new formats and requirements as outlined by ECS. This includes making sure the website meets web accessibility standards that have been officially adopted by the University.
- Converted all event registration forms (workshops, seminars, conferences, etc.) to the new PHP and MySQL based processes.
- Created and successfully published an online letter of recommendation process via the website. This process enables applicants to submit letter requests and then allows the referee to submit their letter online. These letters are then formatted in MS Word and indexed into Banner Xtender.
- Started research on a project to allow applicants to upload documents directly to the website. This is the final step to allow applicants to have “one-stop” shopping for submitting applications. Only non-unh transcripts will be done separately.
- Started research to convert DYF and STAF aid applications to an entirely online process – this will use the same upload technology outlined above.
- Increased graduate school presence on social media by using Facebook and Pinterest. LinkedIn was delayed but will be added during the summer of 2013.
- Automated various student letters for auto-indexing into Banner Xtender (failing grades/GPA, time limit expirations and warning letters).
- Started work to create an electronic document retention and deletion policy for both admissions and student records.
- Completed the conversion of all corporate WEBI reports to the new WEBI client software with the assistance of Management Reporting. The upcoming year will see the conversion of the remaining in-house reports to the new format.
- Enhanced the online pre-application process to make it automated and easier for both pre-applicants and departments to use. The process emails status updates to both pre-applicants and departments and allows departments to make decisions online, which in turn notifies the pre-applicant on the spot.
- Provided technical support, training, and data to various offices on campus, including the e-UNH group, ECG, the Registrar’s Office, OISS, GSMC, academic programs and admissions.

❖ **Marketing**

- Ran radio advertisements on NHPR during the fall and spring to promote graduate education on the Durham and Manchester campuses.
- Advertised on several prominent online sites, including Peterson’s and the GRE Search Service.
- Advertised in the spring edition of the UNH Magazine to promote graduate programs.
- Advertised in The New Hampshire via print and online site to promote graduate programs.
- Collaborated with Editorial & Creative Services to produce one-page briefs for each graduate program.
- Continue to take advantage of free advertising options on several online sites.

❖ **Faculty and Student Support:**

- Worked with the deans to raise stipend levels for 2013-14: Level I: \$15,100; Level II: \$16,200; Level III: \$17,250. The student health benefit plan and full tuition waivers are included in the overall package.
- TA/GA/RA orientation programs in August and January (over 300 students attended).
- **Faculty Fellowships – 9 awards for summer 2013 (8 junior and 1 senior):**
 - Tefvik Aktekin, Decision Sciences
 - Erik Berda, Chemistry
 - Kirk Broders, Biological Sciences

- Jessica Lepler, History
- Yixin Liu, Accounting & Finance
- Jason Sokol, History
- Anita Tucker, Social Work
- Wenjuan Xie, Accounting & Finance
- Lu Yan, History (Senior)
- **Dissertation Fellowships – 13 awards for 13-14 (50 applications received):**
 - Jia Gao, Economics
 - Jennifer Trudeau, Economics
 - Eden Freeman Wales, English
 - Kristen Jeschke, History
 - Tricia Peone, History
 - Matthew Morena, Applied Mathematics
 - Ivaylo Nedyalkov, Mechanical Engineering
 - Claire Treat, NRESS – Earth and Environmental Sciences
 - Jessica Veysey, NRESS – Natural Resources and Environmental Studies
 - Donya Frank, Ocean Engineering
 - Lindsay Green, Plant Biology
 - Stacy Jeleniewski, Psychology
 - Timothy Breton, Zoology
 - Sylvia Rodriguez-Abudo, Ocean Engineering (declined to accept Ford Fellowship)
- **Part-time Scholarships**
 - Awarded 37 scholarships for fall 2012 (63 applications received) and 53 scholarships to for spring 2013 (65 applications received).
 - Awarded 4 UNH Fellowships to students who had received part-time scholarships who demonstrated the ability to successfully balance school, work and family:
 - Jaime Andrews – Communication Sciences & Disorders MS
 - Megan Leonard – English Writing MFA
 - Michael Cleary – Management of Technology MS
 - Kimberly Newman – Secondary Education MED
- **Graduate Fellowships and Assistantships to Enhance Quality and Diversity**
 - Six students (5 masters and 1 doctoral) were awarded fellowships for the 13-14 AY as part of our program to recruit the “best and brightest” to attend UNH (requires departmental match). *Five of these awards went to enhance diversity.*
 - Ten students will be continuing on fellowships for AY 13-14. (7 masters and 3 doctoral) (*seven diversity*).
 - *One student will be continuing on a diversity assistantship for the 13-14 AY..*
- **2013 SUMMER TA FELLOWSHIPS** (128 applications received for 43 awards)
 - Christopher Benton, Biochemistry
 - Robert Carroll, Chemical Engineering
 - Chao Liu, Chemistry
 - Jia Gao, Economics
 - Lisa Meerts-Brandsma, English Writing
 - Luca Dietrich, English
 - Shauna Wright, English
 - Feng Xu, Genetics
 - Kara Lawrence, History
 - Derek Nelson, History
 - Michael Verney, History
 - Yanni Chen, Mathematics
 - Mehdi Nouri, Mechanical Engineering
 - Ethan Baker, Microbiology
 - Tyler Mahard, NR: Wildlife
 - Xiongzhou Gao, Biochemistry
 - Christopher Lyon, Chemistry
 - Julia Chan, Chemistry Education
 - Vilmarie Sanchez, Education
 - Eden Freedman Wales, English
 - Patricia Wilde, English
 - Lauren Kordonowy, Genetics
 - Ashley Matthews, Genetics
 - Kristen Woytonik, History
 - Tricia Peone, History
 - Matthew Morena, Mathematics Applied
 - Keeia Machmer-Wessels, Mathematics Education
 - Ivaylo Nedyalkov, Mechanical Engineering
 - Marcus Dillon, Microbiology
 - Katrina Papanastassiou NR:Wildlife

- Sarah Andrews, NRESS: EES
- Lindsay Green, Plant Biology
- Emily Smith, Psychology
- Jayne Allen, Psychology
- Stacy Jeleniewski, Psychology
- Michael Staley, Sociology
- David Bailey, Zoology
- Daniel Young, Physics
- Yilong Yang, Plant Biology
- Lindsey Cole, Psychology
- Kristiana Dixon, Psychology
- Justin Young, Sociology
- Timothy Breton, Zoology

➤ **Travel Grants**

- Awarded 160 travel grants to students to present their research and scholarship at conferences around the world. 137 actually presented and were reimbursed as of 5/30/13.

➤ **Graduate Council Awards**

- **Graduate teaching awards** to:
 - PhD Award – Christopher Benton, Biochemistry
 - PhD Award – Kari Dudley, Psychology
 - Master’s Award – Ashley Matthews, Genetics
 - Master’s Award – Hannah Traggis, Plant Biology
- **Graduate research/scholarship/creativity awards** to:
 - PhD Award – Katherine Gillen, English (graduated May 2012)
 - Masters Award – Matthew Yeager, Chemical Engineering (graduated December 2012)
- **Graduate Faculty Mentor Award**
 - Presented the 2012 Faculty Mentoring Award at the fall 2012 University Awards dinner to Ed Wong, Chemistry
 - Announced Jeff Bolster, History, as the 2013 Faculty Mentoring Award recipient.

❖ **Graduate Research Conference (GRC)**

- The GRC was held April 15th and 16th in conjunction with the Graduate and Professional Student Appreciation week.
- A faculty reception was held in conjunction with the Poster Presentations on the 15th with 82 posters presented and evaluated by faculty judges.
- Over 80 oral presentations were given throughout the day on April 16th and were judged by graduate faculty.
- Continuing the tradition where the Graduate Mentor of the Year recipient for the current year serves as the Keynote Speaker, Professor William Harris, History, presented.

❖ **Programming**

➤ **Fellowship Information Sessions**

- Dissertation Year Fellowship information session (30+ students attended)
- Summer Teaching Assistant Fellowship information session (40+ students attended)

➤ **Preparing Future Faculty Luncheon Series**

- PFF Welcome Event (32 students attended)
- PFF Large Lectures: Strategies for Success (18 students attended)
- The Hiring Process in Academia (31 students attended)
- Multimedia Use in the Classroom (12 Students attended)
- Ownership & Management of Research Data (19 students attended)
- Research Writing: Scholarly Articles (28 Students attended)

➤ **Preparing Future Professional Series**

- Professionalism Workshop featuring Maureen Crawford Hentz (80 students attended)
- AWIS: Careers After Academia (15 students attended)
- Resume Writing and Career Planning (9 students attended)
- Engaged Scholarship (11 students attended)
- Presentation Skills (17 students attended)
- Library Resources (21 students attended)

- **Student Organization Support**
 - GSS Orientation Week Party: Dinner was provided for new graduate students (30+ new graduate students attended)
 - First Thursdays: Monthly GSS pizza party (30 attended on average)
 - Graduate Student Appreciation Week (co-sponsored with GSS in Durham): Stonewall Grad Event: Queers & Friends (25 students), MUB/Commuter Services Breakfast (50 students), Take a grad to lunch (150+ students), Bluegrass Night at the Barley Pub (25 students), Grad Night Out at Libby's (30 students), Spring Fling at Scorpions (40 students).
 - GSS Business and Executive Meetings
- **Various Programs Co-Sponsored with other Departments/Programs**
 - Professionalism: How to conduct yourself as a professional (The UNH Honors Program, The Leitzel Center, WSBE, the University Advising & Career Center, the MUB, and the Graduate School (80 students attended)
 - Gingerbread and Cookie Decorating Party (GSS)
 - Forest Park Harvest Party (Forest Park Tenant Committee Association)
 - Babcock Hall Pumpkin Festival (Babcock Hall Staff)
 - Pancake Breakfast (GLBT Commission, Kidder Fund)
 - AWIS: Careers After Academia
 - AWIS: Strong Women: The Art of Strategic Persuasion
 - AWIS: Ice Cream Social
 - Forest Park Chinese New Year Celebration (Forest Park Tenants Association)
 - Diwali Festival: November (with MUB)
 - Graduate Student Resource Fair (With MUB, September)
 - American Women in the Sciences Potluck (Co-Sponsored with American Women in the Sciences)
- **Social Programs**
 - Hiking Trip to Mount Major, Co-Sponsored with Outdoor Adventures (7 Students attended)
 - Homecoming 5K Race (6 students)
 - Dinner and a Movie Series:
 - Temple Grandin: My Life in Pictures (November, 35 attended)
 - Esther Bauer: Holocaust Survivor (April, 22 attended)
- **Graduate School Workshops/Receptions**
 - Graduate School Workshop for Honors Program Students (September, 20 students)
 - Graduate School Workshop for Hamel Center Research Students (September, 15 students)
 - Applying to Graduate School Workshop co-hosted with University Advising and Career Center and Center for Academic Resources (September, 50 students)
 - Graduate Education and Accelerated Master's Information Sessions:
 - September (35 students)
 - November (20 students)
 - November (25 students)
 - March (25 students)
 - April (30 students)
 - May (30 students)
 - Information Session for Communication Department Undergraduates (November, 10 students)
 - Information Session for Family Studies Department Undergraduates (September, 15 students)
 - Information Session for UNH Golden Key Honor Society Chapter (March, 30 students)
 - "Mapping Your Future" (Grad/Career Workshop co-hosted with OMSA, CFAR and UACC):
 - October (20 students)
 - April (15 students)
 - Graduate Student Welcome and Resource Session (September, 60 students)
 - Thesis Workshops:
 - Fall 2012: 5 held (107 total students)
 - Spring 2013: 5 held (92 total students)

- **Representation at Campus-Wide Events**
 - University Day Picnic and Student Activities Fair (September)
 - UNH Graduate School Fair (October)
 - University Open House for Prospective Undergraduates (October)
 - UNH Benefits Fair (October)
 - UNH Commencement Fair (April)

- ❖ **College Teaching**
 - Our Summer College Teaching Program offered in cooperation with the Center for Excellence in Teaching and Learning had 124 registrations in 11 courses in 2012 compared to 128 registrations in 9 courses in 2011. Face to face and on-line courses are offered.
 - Preliminary counts indicate that our 2013 Program has 78 registrations in 10 courses.

- ❖ **NRESS**
 - The interdisciplinary doctoral programs in Natural Resources and Environmental Studies and Earth and Environmental Science under the umbrella of Natural Resources and Earth System Sciences remain the largest doctoral program on campus.
 - Enrollments in NRESS in the fall of 2012 were 76 versus 81 in the fall of 2011 and 68 in the spring of 2013 versus 79 in the spring of 2012.
 - 9 students completed their PhD during the year.
 - The option in Oceanography under the Earth System Sciences program moved to the Department of Earth Sciences as a major in Oceanography in the fall.
 - The program is developing a self-study and will bring an external review team in 2013-14.

- ❖ **Environmental Education**
 - The interdisciplinary program in Environmental Education which includes faculty from Education and Natural Resources enrolled 11 students (6 new) in the summer of 2012 versus 9 students (4 new) in summer 2011. Enrollments in the fall of 2012 were 6 versus 9 in the fall of 2011 and 7 in the spring of 2013 versus 9 in the spring of 2012.
 - Applications for summer 2013 are 11 compared with 17 for summer of 2012 and 13 for summer 2011.
 - Five students completed their MA degree in the 12-13 AY.
 - Faculty support and student interest is currently low and unless there is strong evidence to the contrary the program appears to be on life support. A preliminary review will be conducted early in the fall to determine whether or not to continue the program.

- ❖ **Development Policy and Practice**
 - The interdisciplinary MA program in Development Policy and Practice enrolled 12 students in its inaugural class in the summer of 2011. 29 applications were received to secure this class.
 - Eight of the original 12 have graduated.
 - The program received 48 applications for last year's class and 12 students enrolled.
 - The program received 51 applications for the summer of 2013. 10 students have enrolled.
 - This unique program in which students are on campus for two consecutive summers and complete coursework on-line during the academic year attracts a diverse student body from across the US and it is positioned to expand and enroll a number of international students as well as retain its US diversity. A proposal has been approved to offer a 24 month track and spread the coursework out over 2 years.

- ❖ **Geospatial Science**
 - Two GSS courses were offered this past year. The initial course in summer of 2012 enrolled 3 students. The J-term course enrolled 9 students and 6 have enrolled thus far for the course being offered this summer.
 - Two students have been admitted to the certificate program while one UNH graduate student has been admitted to the certificate as a secondary program.

❖ **Responsible Conduct of Research (RCR)**

- RCR is a joint responsibility of the dean of the Graduate School and the Senior Vice-Provost for Research. Dr. Julie Simpson is Director of Research Integrity Services and Professor Thomas Pistole, Chair of the RCR Committee.
- Dr. Pistole, Dr. Simpson & Associate Dean Moorhead coordinated and offered training to fulfill the Graduate School doctoral RCR training requirement. Approximately 90 students attended the one 3.5-hour session in October 2012 after completing the 11 Web-based RCR modules. Graduate faculty volunteers facilitated small group case study discussions.
- Dr. Pistole and Dr. Simpson offered one section of GRAD 930 (Fall 2012). 10 students enrolled.
- Dr. Pistole and Dr. Simpson coordinated and offered three RCR training sessions (that met NSF requirements). Enrollment was as follows: 25 in September 2012, 26 in February 2013, and 32 in May 2013.
- Dr. Pistole and Dr. Simpson provided an RCR training session for Dr. Ruth Varner's NSF Research Experiences for Undergraduates (REU) students (10) in June 2012.
- Dr. Simpson gave ethical and responsible conduct of research and scholarly activity presentations at the Fall 2012 and Spring 2013 graduate assistant orientations (approximately 300 attendees total).
- At the request of Dr. Jessica Bolker, Dr. Simpson facilitated a class session for LSA 950 Scientific Communication entitled *Ethical Issues Related to Scientific Communication* (20 students).
- The UNH Responsible Conduct of Research and Scholarly Activity Committee met 7 times. In AY13, the Committee accomplished the following:
 - i. At the suggestion of the Committee, four case studies were created from existing (real) cases for use in RCR trainings.
 - ii. At the request of SVPR Nisbet, the Committee provided recommendations for changes to the UNH Policy on Ownership and Management of Research Data.
 - iii. The Committee reviewed the content of the 11 UNH Web-based RCR training modules and suggested edits.
 - iv. The Committee approved UNH's plan to respond to the new USDA National Institute of Food and Agriculture (NIFA) RCR training requirement effective with awards subject to the February 2013 terms and conditions.

❖ **McNair Program**

- The McNair program was refunded for 5 years at a time when 1/3 of the programs nationally were not refunded.
- Served 11 research fellows during the 2012 summer research session and offered 3 courses.
- One McNair Scholar was awarded the university's Gilman Fellowship.
- Seventeen students presented their research including the URC, the McNair Conference at the University of Maryland College Park, the National McNair Research Conference, Lake Geneva, WI, and a Psychology Conference in Massachusetts with Professor Vicki Banyard.
- Offered 1 course during the spring that functions to introduce McNair Scholars to writing research proposals.
- Completed and submitted the federal Annual Performance Report for 2011-2012. Thirty-one participants were served by the program; 61% met low-income, first generation eligibility criteria.
- Ten seniors graduated in 2012, 5 enrolled in graduate programs.
- Eight seniors in the federal program component graduated in 2013 of which 4 have been admitted and plan to enroll in graduate programs.
- The total number of doctoral recipients from the UNH McNair program is 35.

❖ **Professional Development and Training**

- PD&T held over 200 one-day seminars and workshops throughout the year, six one-day major conferences, one special institute in Fall, one special institute in Spring, one special institute in summer, 14 short-term Certificate Programs, on-site customized training (noncredit and credit), five online courses developed by PD&T, and numerous online noncredit offerings for professional and personal development in partnership with Cengage Learning and University Learning Institute. PD&T offers its

programs at Pease in Portsmouth, on the Durham campus, and on the UNH campus in Manchester. PDT's primary market is New Hampshire, southern Maine, and northern Massachusetts. Conferences draw from the wider New England region; institutes and online offerings draw from a national and international audience. Programs serve a variety of licensed and non-licensed professionals, including office, technical, and managerial staff at all levels; teachers, school administrators, and other school personnel; health and human service professionals; land surveyors; soil scientists; and other professionals--representing a broad spectrum of manufacturing, non-manufacturing, education, retail, and service industries, small to large in size.

- It is expected that the final accounting for PDT will show that operations for non-credit workshops, conferences, institutes and on-line activities will come in above target with a net a profit of ~ \$200,000. Customized training will also report a profit.
- This year, PD&T delivered 223 workshops (not including the Conferences and Violin Institute workshops and those participants) (compared to 231 last year, 225 the year before, and 228 the year before that) with 2829 participants as of the **5-28-13 tally (with June workshop enrollments still to come)** (compared to **final enrollment figures in previous years** of 2817 participants last year, 2791 the year before, and 3073 the year before that) in the areas of leadership, management, supervisory skills, communication skills, human resources management, professional coaching and training, sales and marketing, project management, engineering management, construction management, land surveying, soil science, teaching and school administration, guidance counseling, social work, occupational therapy, grant writing and fundraising, coaching children and teens, computer applications, web design and development, and digital publishing and graphic design.
- Held 6 Conferences for a total of 910 participants. This is an increase of 182 conference participants over last year. The 6 conferences were:
 - Annual Tax Institute with IRS and NH Department of Revenue Administration (182 attendees);
 - Fall Essentials of Leadership Conference for Managers, Supervisors, Project & Team Leaders (201 attendees – sold out);
 - Spring Essentials of Leadership Conference for Managers, Supervisors, Project & Team Leaders (202 attendees – sold out);
 - Fall Conference on Focus on Girls (121 attendees)
 - Spring Conference on Wellness (68 attendees)
 - Spring Conference for Office Professionals (136 attendees).

In addition, PD&T assisted the UNH Department of Electrical Engineering and Computer Science with the promotion, registration, and logistical planning of their international Auto User Interface Conference.
- Offered summer workshops in Soil Science, Teaching, Social Work and Counseling, Computers, and Project Management (161 enrollments)
- Held the 39th Annual Violin Institute (114 enrollments versus 115 enrollments in 2011).
- Administered 25 days of in-house training compared to 21 days last year, for 8 New Hampshire companies (4 new clients) and 1 UNH entity (UNH Admissions).
- Explored or renewed strategic alliances for co-programming, training, and/or co-promotion with the following:
 - Partnership for Technology & Management Training (PD&T advisory board of business and industry representatives)
 - Browne Center
 - Paul College of Business and Economics
 - Institute on Disability
 - Center for Family Business
 - UNH Department of Education
 - UNH English Department
 - UNH Mathematics Department
 - UNH Department of Electrical and Computer Engineering
 - College of Liberal Arts
 - New Hampshire Land Surveyor's Association

- New Hampshire School Administrators Association
- Internal Revenue Service Northeast Area
- BAE
- PC Connection
- Granite State Communication
- Turbocam
- Exeter Hospital
- NH Ball Bearings
- HP Hood
- Planet Fitness
- Nashua Regional Planning
- Pet Partners (formerly The Delta Society)
- The Strad Magazine
- Cengage Learning (Ed2Go and Gatlin)
- University Learning Institute
- Enhanced promotion efforts while cutting marketing costs utilizing direct mail, email, online, and LinkedIn promotion, along with NPR sponsorships
- Coordinated and assisted in the promotion of off-campus graduate credit contracted courses (courses offered in conjunction with the English Department and the Mathematics Department. Offered 17 courses with 174 enrollments (compared to 25 courses with 297 enrollments in FY '12). The schools that have participated in these programs during FY '13 are: Strafford Elementary, K.A. Brett School, Winchester Elementary School, Dover Middle School, Gilford Middle School, Moultonborough Central School, Stratham Cooperative Middle School, Hampstead Central School, and Henry Wilson Memorial School.
- PDT provides the oversight and approval for CEUs sponsored by UNH units at no cost and for Non-UNH entities at a cost of \$20 per program participant. CEUs are not awarded to for-profit organizations. PD&T approved/coordinated CEUs for 14 University-sponsored offerings. The total number of participants in these offerings was 254 individuals. CEUs assigned to the offerings varied from .6 to 3.5 CEUs. A total of 660.3 CEUs were awarded. The Leitzel Center, Cooperative Extension, WSBE, and the Institute on Disability were the units for which the CEUs were approved and coordinated.
- Online Course Activity:
 - Continued to offer Ed2Go and Gatlin online courses through PDT. Profit from this program is \$10,000 to \$12,000 per year.
 - Met with online instructors to debrief on how the webinars went and what improvements could be made in future as well as discussed new potential online offerings for FY '14.
 - Developed a new online computer workshop in MS Project.
 - Continued partnership with The Course OnLine to offer online test prep class for Project Management Certification from the Project Management Institute.
 - Continued to partner with Pet Partners by offering two Animal Assisted Therapy courses (one fall and one spring) in conjunction with Pet Partners. Both sold out at 25 enrollments each.
 - Offered two online webinars on bullying topics.
- Maintained updates of the PDT website and developed several new web pages to promote special programs. Enlisted the help of Web Solutions and RCC to make modifications to the backend database for increased functionality. After website was hacked in late fall, we took it offline and had to manually recode the entire website to get it back online asap so as to not interrupt business. We immediately launched a temporary solution, then spent a couple of weeks manually coding the site to look like as much like the original one as possible, while we figured out a solution to creating a new, more secure database. PD&T and Web Solutions are collaborating to explore options and begin development of a new web-based database. This will not be done in time for fall promotion, so PD&T is also manually coding the site so that fall business will not be interrupted.
- Continued to process PD&T registrations within PD&T rather than through the Registrar's Office. With the introduction of the System Office's online tuition waiver processing, PD&T worked with other

appropriate offices to provide suggestions and input regarding the noncredit part of the online tuition waiver process. PD&T continues to modify and improve its internal systems for registering students, tallying enrollments, and providing high quality customer service. PD&T continues to coordinate with the BSC and Business Office to process refunds, company and school checks. We also developed a system to enable us to monitor enrollments on a day-to-day basis, since we no longer could get the info off Banner. Continued to problem-solve and streamline the PD&T registration process using eVents.

- Successfully renegotiated an agreement with Franklin Pierce University to rent workshop space from FPU at their Pease Tradeport location, with a significant cut in costs in FY '14 and beyond.
- Maintained, updated, and expanded marketing database of inquiries, past students, and potential clients, contained in over 350 separate targeted lists of individuals, trade associations, and professional contacts, totaling more than 1/2 million records and 35,000 email addresses. Purchased a subscription to a marketing database that would provide access to email addresses of professionals throughout the region/country in a very targeted fashion.
- Provided specific information about applicable offerings to approximately 100 professional associations for posting on their websites or inclusion in their newsletters.
- Continued to supplement or transition from direct mail promotion to email marketing.
- Increased promotional activities via the web, email promotion, electronic and social media, print and broadcast media, and direct mail. Several monthly targeted email blasts are disseminated to several thousand professionals, including past students, inquiries, and new contacts. In addition each year we share a table with Paul College and the Browne Center at various high-profile business and educator Expos and Conferences.
- Collaborated with the Graduate School in Manchester on some efforts to co-promote degree and noncredit programs/offerings.
- Developed a joint PD&T and Graduate School/Manchester brochure in the fall and again in the spring to highlight both credit and non-credit offerings in Manchester.
- Culled the list of over 1500 certificate program enrollees from the Registrar's records to determine incomplete certificate students and sent notices to each incomplete student that they have until June 30, 2014, to complete their certificates. For anyone enrolling in a certificate program after January 1, 2013, we implemented a new policy that they must complete their certificate program within two years from the date of enrollment.

❖ **Graduate Student Senate (GSS) Support**

- The Graduate School provides logistical and financial support to the GSS.
- A copy of the Senate report is available in Appendix D.

❖ **Scholarship and Service**

- Member UNH Law Academic Integration Committee
- Co-chair of Standard 4 "The Academic Program" for UNH's NEASC Accreditation
- Member eUNH Advisory Committee
- Appointed to the Marine School Advisory Committee
- Member NH LEND Executive Committee
- Member Advisory Board for the Center for Family Business and CEO Forum
- Senior Advisor on the Northeastern Association of Graduate Schools (NAGS) Executive Committee
NAGS is one of four regional association of Graduate Schools with membership from Washington, DC through the mid-Atlantic and New England States as well as Ontario, Quebec and the Maritimes.
- Elected member on the Board of Directors of the Council of Graduate Schools (CGS). Term ended December 2012. CGS is the only national organization in the United States that is dedicated solely to the advancement of graduate education and research. CGS draws its institutional membership from colleges and universities significantly engaged in graduate education, research, and scholarship culminating in the award of the master's or doctoral degree. Currently, CGS membership includes over 500 universities in the United States and Canada, and 16 universities outside North America. Collectively, CGS institutions annually award more than 95 percent of all U.S. doctorates and over 78

percent of all U.S. master's degrees. The twelve member Board serves as the governing body for the organization.

- Member of the CGS Investment Committee (2012)
- Member of the CGS Nominating Committee (2013)
- Co-facilitated a workshop on managing budgets at the Summer Workshop for Graduate Deans in Boston, MA, July 2012.
- Member, Board of Directors for the Hardee Center for Leadership and Ethics at the Florida State University (2012 – present)

❖ **Challenges and Goals**

- Keeping graduate education a visible focus of the mission of a comprehensive research university. The internal review team on graduate education raised this issue and the need for the general marketing of the university to increase the visibility of graduate education.
- Working with the college deans to provide high quality graduate education. More frequent and focused reviews for graduate programs were recommended by the internal review team on graduate education. Finding the appropriate balance for such reviews within the 10 year cycle of department reviews needs to be addressed. One recommendation, beyond providing annual metric data to the deans could be that the 5 year mid-cycle review be quantitatively focused.
- Graduate compensation, particularly the low level base stipends, remains a fundamental issue in order to attract and maintain a high quality student body. This was one of the major points of the internal review. Directly related to this issue is the requirement to pay tuition from grants for RAs which inhibits funding of graduate students on those grants.
- Restoring the 35 % cut to graduate financial aid.
- Monitoring proposals to restructure the Student Health Benefit Plan with a goal of keeping affordable plans available for all students.
- Maintaining and expanding graduate enrollments, particularly in professional masters programs and expanding the role e-learning in delivery of these programs where appropriate.
- The need for accessible, adequate and affordable Graduate and Family Housing on or very near to campus continues to be an issue. The campus master planning process has recognized this need and it is important that the Graduate School keep this issue as a priority.
- Working with students who have medical and emotional issues to balance their needs with the appropriate academic and non-academic services that are required to insure their success if they remain in the university or to counsel them out is challenging and time consuming.
- 60% of Departments/ programs who responded to a recent survey of program coordinators see the Graduate School as taking on a more direct role in the tracking and maintaining of contact with alumni. In addition to working more closely with the Alumni Association, exit/alumni surveys are being developed.
- Work with the Library and ProQuest to transition to an electronic submission of theses and dissertations and to include these publications in the electronic depository in the Library.
- Strengthen relations with Advancement and enhance private funding for graduate education.
- Monitoring and responding to actions at the federal level that impact TRIO, graduate and research funding.

APPENDIX A
Mission, Vision and Goals
The Graduate School
Harry Richards, Dean

❖ **Mission**

- The mission of the Graduate School is to provide innovative, responsive and accessible master's, doctoral and certificate programs of the highest quality in line with the university's "Blueprint for the Future, UNH in 2020". Graduate programs foster a close interdependence between research and classroom teaching and enhance the undergraduate experience at the university. The graduate faculty and students work together to creatively generate new knowledge and disseminate that knowledge. The Graduate School is a source of intellectual capital for the University, the region, and the nation. The Graduate School extends its programs and services to central and southern New Hampshire by offering professional graduate programs for working adults on the Manchester campus.

❖ **Vision**

- The Graduate School and in particular, doctoral education distinguishes UNH as a research university. Master's programs, both research and professional, further enhance the university's public land-grant, sea-grant and space-grant mission. The Graduate School provides leadership to support the scholarly and creative efforts of the faculty and students, advances the principles of ethical conduct of research and scholarship, articulates and champions an institutional perspective on graduate education, promotes interdisciplinary scholarship and ensures that its graduates are prepared to become leaders in the 21st Century.

❖ **Goals**

- Increase the visibility of graduate education on the campus, in the state, the nation and the world
- Maintain a strong relationship between research and graduate education to best align the academic and research programs of the university
- Enhance the diversity of our students and faculty
- Ensure competitive compensation packages for graduate assistants
- Increase the support for graduate students through competitive fellowships and scholarships; professional development programs (Preparing Future Faculty - PFF, Preparing Future Professionals - PFP, Responsible Conduct of Research - RCR); and community development activities
- Ensure that PhD enrollment and graduation rates are at levels appropriate to the university's position as a high research activity institution
- Ensure graduate programs are of the highest quality through a sustained process of program review
- Ensure policies are maintained and students are treated equitably
- Support and encourage the development of selective new graduate programs that build on the strengths of the faculty in both Durham and Manchester
- Foster the development of international collaborations and dual degree programs as appropriate
- Support the development of program delivery models, including on-line learning, that enhance high quality graduate programs to meet the changing nature of today's students
- Develop high quality academic and research programs with the UNH School of Law

❖ **Success**

- The Graduate School is an essential partner and valuable resource to the campus. Success is measured by the effectiveness of the Graduate School and the dean's advocacy for graduate education through collaborative efforts with the college deans, the research office, the Graduate Council, the Graduate Student Senate, the Graduate Coordinators, the Graduate Faculty and the program staff at UNH.

APPENDIX B
Opportunities for New/Revised Programs

- ❖ **Certificate Programs:**
 - Feminist Theory (under discussion)
 - Dietetics/Nutrition/Eating Disorders/Obesity
 - Intellectual Property

- ❖ **CEPS:**
 - Add non-thesis track and collaborate with Paul College and local businesses to provide professional training opportunities for masters students in Chemistry

- ❖ **COLA:**
 - Criminal Justice – add track in MA in Justice Studies or MPA
 - Music – revise program in line with external review team report
 - Education – restructured MED program under discussion
 - EDD program in Education on the Manchester campus (cohort model – admit every 3 or 4 years)
 - PHD Education (new concentration on Children, Youth and Community) in collaboration with HHS

- ❖ **COLSA:**
 - MS in Nutritional Sciences to include Dietetic Internship Program (under discussion)
 - Add non-thesis tracks in MS programs and collaborate with Paul College and local businesses to provide professional training opportunities for MCBS and Biological science majors

- ❖ **HHS:**
 - MSW in Manchester (admit every year)
 - MSW online (under discussion)
 - MS in RMP (connect to North East Passage)
 - Interdisciplinary doctoral program in Health Sciences building on faculty strengths in Kinesiology and Therapeutic Recreation

- ❖ **Paul:**
 - Add part-time evening program in Accounting
 - PHD or DBA in Business
 - Add majors in the MBA program (finance, international business, entrepreneurship, MOT)

- ❖ **UNH Manchester:**
 - MS in Computer Information Systems in collaboration with Computer Science Department

- ❖ **UNH Law School:**
 - Establish a protocol for dual JD/PhD (interest and on hold until after integration)

APPENDIX C
Mission, Vision and Goals
Office of Professional Development & Training
(Graduate School)
Harry Richards, Dean

❖ **Mission**

- The mission of UNH Professional Development & Training (PD&T) is to offer professionals, businesses and organizations in New Hampshire and the surrounding region a wide range of professional development opportunities. Programs include noncredit, one-day workshops, short courses, certificate programs, conferences, institutes, customized in-house training and on-line webinars. PD&T coordinates with UNH departments to offer contracted, off-campus, graduate-level credit courses designed to enhance skills and knowledge of the professions served. PD&T programs assist professionals in developing new skills, enhancing current skills, or obtaining the continuing education required to maintain their professional licenses. Training is offered in a number of fields, including: business and industry, teaching and school administration, health and human services, engineering, soil science and surveying and violin craftsmanship and other professional fields as identified and the need arises. Programs take place on the UNH campuses in Durham and Manchester as well as at the PD&T Training Facility at the Pease Tradeport. PD&T is also the University's provider of CEUs, and coordinates the awarding of CEUs for all units at UNH as well as external organizations that seek to award UNH CEUs.

❖ **Vision**

- Professional Development & Training serves as an outreach on behalf of the University of New Hampshire to the professional community and fulfills the land-grant mission by delivering educational programs to the population of the State of New Hampshire. The professional development services provided by PD&T allow professionals to function at the top of their field.

❖ **Goals**

- In order to accomplish this, Professional Development & Training works to:
- Identify through advisory committees, market research, and state licensing requirements the current needs facing current and potential new target audiences
- Collaborate with and extend the expertise of the University's Schools and Colleges to help meet the training needs of business and industry in the state
- Employ the most qualified faculty, including faculty from the University of New Hampshire, to deliver the programs
- Build collaborative relationships with professional societies and groups that can inform the content of program offerings
- Maintain and build the visibility and reputation of programs through in-depth, targeted marketing campaigns and practices
- Ensure that programs are of the highest quality through regular program evaluation

❖ **Success**

- PD&T provides a valuable service to the University. Success of its programs enhances the reputation of the University, demonstrates the University's commitment to serving the needs of business and industry, schools and organizations, and provides high quality training to a wide variety of adult professionals in the state and region.

APPENDIX D
Graduate Student Senate Report
6 June, 2013

The Graduate Student Senate of the University of New Hampshire is the official voice of over 2,000 full- and part-time graduate students at both Durham and Manchester campuses. This year the Senate continued to further its mission of representing the graduate student voice and promoting morale and community.

This year's GSS was comprised of the following individuals:

President – Sonic Woytonik; Vice President – Bob Swarhout; Treasurer – John McClain; Programs Coordinator—Emily Klein; External Affairs Officer – Ian Cohen; Clerk – Dan Tran

COLA Senators: Joe Gilbert, Mike Verney, Kirstie Kemmerer, Quixada Moore Vissing (fall semester); CEPS Senators: Surupa Shaw, Deanna Silva; COLSA Senator: Megan Seneca; Graduate School Senator: Rich Brereton; WSBE/Paul Senator: Jenn Trudeau; HHS Senators: Mike Griswold, Jay Derick; Forest Park Senator: Liz Brady (fall semester), DanDan Miao (spring semester); Babcock Senator: vacant; Manchester Senator: vacant

These representatives and others served on numerous committees, including but not limited to SARRC, UCAPC, Faculty Senate, GSS Governance, Fee Oversight, Campus Recreation Steering Committee, MUB Board of Governors, Graduate Council, the USNH Board of Trustees, Alumni Association, all four of the President's Commissions, and the Student Health Benefits Plan Advisory Committee. Members of the GSS were present and vocal at meetings during the search for a new Vice-Provost of Inclusive Excellence and Faculty Development, a new Provost, Campus Master Plan meetings, and eUNH fora.

Major events sponsored or co-sponsored by the GSS included:

Orientation table at Resource Fair; Welcome Week activities for new and returning students; Holiday Extravaganza and Spring Fling dinners and socials; First Thursday monthly free pizza socials; Homecoming beverage stand; Habitat for Humanity volunteer outing; Reds Race for charity running and walking teams; Fall and Spring ice cream socials; activities during Graduate and Professional Student Appreciation Week and GRC.

The GSS also supported the following initiatives: Voter education through UNH Votes; restoration of the UNH budget by the state legislature; restoration of the Graduate School budget; student loan reform; a single rate of health insurance as opposed to a tiered system; enhance summer support and stipend increases to match fee increases.

The GSS also undertook a considerable constitutional review this year. Elections were held according to the new standards and resulted in the following leadership for next year:

President – Ian Cohen; Vice President – Joe Gilbert; Treasurer – Deanna Silva; External Affairs Officer – John McClain; Programs Coordinator – Tessa Wheeler; Clerk – Dan Tran

COLA Senators – Luke Dietrich, Mike Verney, two vacancies; CEPS Senators – Surupa Shaw, Harrison Roakes; COLSA Senator: Brianna Isenberg; Graduate School Senator: Matt Smith; Paul Senator: Mica Kurtz; HHS Senators: Mike Griswold, Jay Derick; Forest Park Senator: vacant; Babcock Senator: Patrick LaCroix; Manchester Senator: Tom Cronin

This ends a very successful academic year for UNH's Graduate Student Senate.

Sincerely,

Sonic Woytonik, GSS President