

## UNH Graduate School/School of Law Student Exchange Guidelines<sup>1</sup>

The following guidelines establish the policies and practices that allow UNH graduate degree students to enroll in and receive academic credit in UNH Law courses and UNH JD and LLM or interdisciplinary master's students to enroll in and receive academic credit in UNH graduate courses, assuming they are in good academic and financial standing. Coursework taken under this program will normally fulfill elective degree requirements in the student's degree program unless a dual degree program (e.g., JD/MBA) has been approved.

### Policies and Procedures

- All exchange opportunities are offered on a space-available basis.
- The exchange coordinator at the UNH Graduate School shall be the Academic Counselor, and at UNH School of Law it shall be the Assistant Dean for Students.
- Graduate students wishing to enroll in Law courses and vice-versa must meet with their respective coordinator to discuss which course(s) they wish to take for exchange. UNH graduate students must obtain the approval of their major advisor and UNH School of Law students must obtain the approval of the Assistant Dean for Students. UNH School of Law students must have a cumulative GPA of 2.5 or better and UNH graduate students must have a cumulative GPA of 3.0 to be eligible for participation in exchange courses. JD students are not eligible to participate in exchange courses during their first year of study at UNH School of Law.
- Normally, no more than one exchange course (3 credits at UNH School of Law and 3 or 4 credits at UNH Graduate School) can be taken by any one student in any one term.
- JD students can enroll in a maximum of 17 credits per semester. This includes any combination of Law School and Graduate School courses.
- The coordinators will contact one another to secure approval for enrollment in the requested course(s). Students must submit an application form before they may register (available at [http://gradschool.unh.edu/pdf/frm\\_unhlaw\\_app.pdf](http://gradschool.unh.edu/pdf/frm_unhlaw_app.pdf))
- Coursework taken under the exchange program must meet the academic standards specified below:
  - UNH graduate students must receive a grade of B- or better in any course at the Law School in order to receive graduate credit. All courses and grades will be posted on the UNH record but

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<sup>1</sup> The Guidelines prior to integration stated that "Students participating in the exchange program will pay tuition and fees at their home institution during the time they are taking coursework at the host institution. No monies shall be due the host institution unless the course(s) in question requires a special fee of all students who enroll, e.g., laboratory fees." Judy will convene meeting with Leigh Anne in September 2014 to review how tuition is treated moving forward. Per the 10/7/14 meeting, the updated pricing guidelines should include 1) online course rules relative to fees, and 2) information relative to students paying their own major's tuition rate when taking an overload (e.g., MBA student taking a Law course will pay for any overload credits at the MBA rate).

will not be computed in the GPA of the student. Courses and credits with a grade below B- will be considered failing grades under the academic standards policies of the Graduate School.

- Law students must receive a grade of C or better in any course at UNH to receive law school credit and the grade will be computed in the GPA of the student.
- Credits earned in the exchange program will not be counted towards a degree at the host institution unless a dual degree program between UNH and UNH School of Law has been approved.